

# GRENDON UNDERWOOD PARISH COUNCIL

## MINUTES OF A GENERAL PARISH COUNCIL MEETING HELD ON TUESDAY 27 JUNE 2017 IN THE COMMITTEE ROOM, GUVH at 7.30 pm

**Present:** Cllr Kim Moloney (Chair), Cllr. Andrew Benfield, Cllr Paul Jackman, Cllr Andrew Shepherd,  
Cllr Helen Mackenzie

**Clerk:** Ruth Millard

**Members of Public:** 7 Parishioners and District Cllr Cameron Branston

**Open Forum for Parishioners (under adjournment); 15 minutes for members of the public to raise question, make comments; suggest future agenda items etc. Items requiring decisions must be included in the next agenda for discussion.**

Cllr Cameron Branston raised the issue of a second application for the land adjacent to Broadway Grendon Underwood being the same as the first application. He spoke of reasons why a developer would put in 2 applications simultaneously. He said that residents should send in their comments again as the first application has gone to appeal. Members of the public asked for clarification of the dates to submit comments for both of them.

Cllr Kim Moloney advised the residents to lobby the Development Management Control Committee members at AVDC. The Chair of the committee is Michael Edmonds.

Jason Cunningham said that he had not had a response for questions 4, 5, and 6 of his email to the Council. He also said that the Parish Council had supported the application at Ivy Cottage and used false evidence. The Parish Council declared that he had been misinformed.

**Meeting started at 8.00 pm**

**50/17 Apologies for absence:** County Cllr Angela Macpherson, Cllr Sam Howe, Cllr Mike Hedgecox

**51/17 Members Interests:** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Grendon Underwood Parish Council Code of Conduct for Members and by the Localism Act 2011. None received.

**52/17 Approval of Minutes;** Members agreed the minutes from the Annual Meeting of Grendon Underwood Parish Council held on 23<sup>rd</sup> May 2017 as an accurate record and were signed by the Chair.

**53/17** Members **RESOLVED** to adopt the reviewed Standing Orders with amendment as agreed and the document was signed by the Chair

**54/17** Members **RESOLVED** to adopt the reviewed Financial Regulations with amendments as agreed and the document was signed by the Chair

**55/17** Members **RESOLVED** to adopt the reviewed Freedom of Information Act Policy and the document was signed by the Chair

**56/17** Members **RESOLVED** to adopt the reviewed Data Protection Act Policy and the document was signed by the Chair

**57/17 Finance & Accounts.**

**a** Members agreed Section 1 – Annual governance statement 2016/17 and the Chair signed the document

**b** Members agreed Section 2 – Accounting statements 2016/17 and the Chair signed the document  
Members noted the payments and receipts for May 2017

### RECEIPTS AND PAYMENTS OF ACCOUNTS

#### Account Balance 31 May 2017

28 May 2017	Account - ....5089	<b>£40017.27</b>

#### June 2017 Payments

<b>OPUS energy</b> , inv 620997078, 22.03.2017-20.04.2017	LGA 1972, Sched. 14	<b>DD</b>	<b>313.73</b>
<b>Aylesbury Mains Ltd</b> , invoice 17267	LGA 1972, Sched. 14	<b>000936</b>	<b>1564.80</b>
<b>ER Millard</b> , April, May & June remunerations	LGA 1972, s112	<b>000937</b>	<b>966.39</b>
<b>HMRC</b> , 1 <sup>st</sup> Quarter	LGA 1972, s133	<b>000938</b>	<b>188.40</b>
<b>Mrs MR Rose</b> , Internal Audit	LGA 1972, s111	<b>000939</b>	<b>23.55</b>
<b>Garden-Master</b> , invoice 1633	LGA 1972, s101	<b>000940</b>	<b>185.00</b>

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## 58/17 Planning;

- a. **17/01862/APP** / 14 Shakespeare Orchard / Loft conversion with box dormer.  
Members **RESOLVED NO OBJECTIONS** to the application.
- b. **17/02171/AOP** / Land Adjacent to Broadway Grendon Underwood / Outline application with access to be considered and all matters to be reserved for the erection of up to 82 dwellings and the provision of car parking, public open space, landscaping and other associated works  
Members **RESOLVED** to **OPPOSE** the application. Cllr Benfield proposed talking to the School and composing a letter to attach to the comments supporting the Council as new residents had been unable to register their children at Grendon Underwood Primary School. All agreed and Cllr Helen Mackenzie proposed contacting the doctors surgeries for the similar reasons. Cllr Shepherd proposed that the lack of bus services was also a valid objection. **Action:** Cllr Moloney proposed the Parish Council would send in the same objection as before with supporting evidence from the School, Cllr Moloney will write to the doctor's surgeries. Cllr Mackenzie would approach the School for a letter of evidence.

## 59/17 Environment. To report any issues in respect of:

### a **Footpaths, Footways and Highways,**

- i. Speed Control MVAS; Cllr Shepherd reported that he would get back to Swarco and request a quote for 2 mains powered VAS signs. Cllr Shepherd proposed requesting if Swarco could up grade or trade in the Parish Council's 2 MVAS units.
- ii. Dog Bins; The Clerk reported that the 3 dog bins & 1 waste bin should be installed the week beginning 26 June.

b **Street Lighting;** Cllr Benfield reported that the contractors had started to up-right the leaning lamps at Springhill.

c **Relocation of the street lamp at 9 Park Road;** Cllr Moloney reported that the Parish Council had written to the resident who wanted the lamp removing from her drive, but she hadn't replied yet.

d **Play Area,** to receive a report of the actions highlighted in the inspection report. Cllr Benfield reported that the Basket Swing was the main concern regarding the matting underneath and the rope was fraying. Cllr Benfield proposed that any pieces of equipment that had failed and needed too much work to make good should be taken out of the Park. **Action:** Cllr Benfield will contact Wicksteed and obtain a quote to replace the matting with tartan matting.

e **CCTV;** Cllr Moloney spoke about the needles and paraphernalia that had been found in the Park. She had made contact with PC Chalk from Waddesdon Police Station regarding the drugs use in the village and found that the Police are under staffed at the present time; therefore she proposed that the Parish Council meet the full cost, for CCTV installation in the village Hall. She had researched and for £650 the Parish Council could purchase 8 cameras, which would do facial recognition, number plates, dark, and record for 160 days. Cllr Andy Shepherd seconded, the proposal was **RESOLVED**. **Action;** Cllr Moloney will approach Chris Gilbert & John Curzon for quotes to install the CCTV. Cameron Branston suggested having a village meeting to make people aware. Cllr Benfield proposed looking at the idea of a well being weekend again. Cllr Mackenzie agreed, but added including more of a community event with some positive items as well as negative. Cllr Moloney will make some posters to put up around the village, in the shop etc consulting the village about the CCTV.

f **Grass, Hedges and Verges,** Cllr Benfield reported that in the Devolved Services agreement the Parish Council are responsible for cutting the hedges in the village that are the responsibility of BCC within the 30 MPH limit. He had cut back the hedge at Darleys Close. The hedge by the Church needs doing and also the hedge down by Springhill. Cllr Shepherd said that the hedge at the end of the Broadway, looking towards Aylesbury is a danger. This had been reported twice last year to County Cllr Angela Macpherson as the hedge on the right and left needed to be cut. He said that he had a chain saw and if someone would help him load his trailer he was quite willing to get it done. Cllr Jackman agreed to help. The Clerk advised him that they should have ten million pounds worth of public liability insurance to do any of the work under the Bucks CC Devolved Service agreement and that the Parish Council could not approve their actions.

Cllr Benfield said that the grass in the 40 MPH was only been cut once a year by Bucks CC. The grass was getting very long and if it rained the grass would be half way across the pavements along the Edgcott Road. He suggested that the Parish Council hires the grass contractor to cut the grass or he would do it himself. The Clerk advised that if this was in the 40 MPH area it was not covered by the Devolved agreement with Bucks CC. When asked if the Parish Council could ask the contractor to cut it, she said that she couldn't answer that question until she had checked with the people concerned.

### g **Management of the Projects**

- i. MUGA update of project; Cllr Benfield proposed that the Parish Council should wait until various developments go through the system. It would then know how much money there was available.
- ii. Land at Springhill Estate. To receive an update from the Ministry of Justice. This item was missed.
- iii. Section 106; nothing to report

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## 60/17 Correspondence and communications including reports on Local Area Forum and

**Training course;** Cllr Moloney highlighted that there was a demystifying Planning Training day at Milton Keynes in the BMKALC weekly update. She had forwarded the information to Cllrs Jackman and Benfield. Cllr Moloney proposed that the Parish Council purchase 2 tickets for the event. 2 Councillors to attend the event and report back to the Parish Council. **RESOLVED Action:** the Clerk to purchase 2 tickets for Demystifying Planning at MK on 28 November 2017.

**Website:** Cllr Moloney reported that the Clerk had total control of the website now. The website should not be a place for the Councillor's personal opinions, it should be professional for formal notifications and proposals and resolutions. Barry Martindale is no longer doing the website, when asked what had happened Cllr Moloney said that he sent an email to her to say that he thought the Clerk and the Parish Council should be responsible for it.

**Facebook:** Cllr Benfield reported that the Facebook page was currently hitting nearly 600.

### Emails received

25.05.2017 Waddesdon Local Area Forum - Meeting Date Change Wednesday 5<sup>th</sup> July 2017  
31.05.2017 Submission of the Steeple Claydon Neighbourhood Plan to those appropriate

02.06.2017 Parish council meetings from Angela Macpherson  
05.06.2017 B&MK Association of Local Councils - Weekly Update  
06.06.2017 Needle and small metal tray found in park  
10.06.2017 NBPPCAgenda for AGM on Wednesday 28 June 2017 at Winslow Town Chamber commencing 7.30 pm  
12.06.2017 Bucks and Milton Keynes Association of Local Councils Weekly Update 12 June 2017  
12.06.2017 Update on Parish Liaison Meeting Venue - 14 June 2017  
13.06.2017 East West Rail Consultation Round 2 post General Election  
15.06.2017 LCPLG (Local Council Planning Liaison Group) Meeting – 12<sup>th</sup> July 2017  
16.06.2017 News about Aylesbury Vale - Come and meet BT about getting fibre broadband  
20.06.2017 Freight strategy - public survey  
20.06.2017 Connected Counties - Update on Broadband  
20.06.2017 VALP timetable revised – Seminar for parishes cancelled  
21.06.2017 BCC News: Help us plan for tomorrow's lorry traffic

## 61/17 Representatives Reports and other reports;

a. Village Hall; Cllr Jackman reported that the committee has 2 main financial objectives, one is to always have at least 6 months running cost in the bank and the second is for income to exceed outgoings by 25%. Both of these have been comfortably exceeded. There has been a lot of decoration done recently and they are just about to have their 5 year electrical inspection by John Curzon.

**62/17 Confidential Information;** The Parish Council will make a Resolution to exclude the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960. **RESOLVED**

## 63/17 The Clerk;

- RM time sheets (MH)
- RM performance review and goal setting (MH)

This item wasn't discussed as Cllrs Hedgecox and Mackenzie had not been able to organize the items in time for this meeting.

**Open forum** (under adjournment); for Councillors to bring items to go on the agenda, for discussion at the next meeting.

**64/16 Date of the next meeting;** To agree the date – provisionally Tuesday 25 July 2017 in GU Committee Room

The meeting closed at 10.30 pm.

Chairman's Signature ..... Date.....